



## COLLIN COUNTY

Human Resources  
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Date: May 19, 2014  
To: Commissioners' Court  
From: Cynthia Jacobson, HR Director  
RE: Moving Funds from 001-0701-411.49-10 to 001-0301-412.49-10

The amount of funding available in the Human Resources Education and Conference budget covers only four (4) PeopleSoft classes per year, at an estimated cost of \$5,000 per class. This amount is not sufficient to remain updated on PeopleSoft, legal, and other relevant issues relating to Human Resource functions.

To ensure sufficient training is provided, available funds in the 0701 Education and Conference account need to be moved to the corresponding 0301 account. Funds are available in the 0701 account due to one staff member serving overseas in the military, and another staff member unable to attend training this year.

We are seeking consideration and approval by Commissioners' Court to move funds in the amount of \$9,000 from account 001-0701-411.49-10 to account 001-0301-412.49-10.